



Nicole Toro

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Summary

Hello! I am a graphic designer and production artist. I am proficient in Photoshop, Illustrator, InDesign, Acrobat, and knowledgeable in MS Office Powerpoint, Excel, and Outlook. I am a fast, accurate, and communicative worker. Team-driven and comfortable in individual tasks, I am detail-oriented and look forward to making customers happy.

Experience

Print Production Artist Contractor

PADI Worldwide

January 2017 – September 2018

I reviewed digital files for current and accurate artwork and copy in print materials. I communicated with Supply Chain and vendors to transmit files within Production Timeline. I reviewed both digital and physical proofs for color management, specifications, and pagination accuracy. I developed and maintained an efficient workflow to manage Work Orders from global partners. I accomplished clearing a 6 month backlog of orders within my first six months.

Production Artist

The Warren Group

August 2016 – December 2016

I ran pre-flight checks on customer artwork. I cross-checked Work Orders with Sales to ensure accurate specifications and materials. I processed artwork for imposition and large format printing. I demonstrated efficiency and accuracy on artwork sent to Print Operators. I cross-checked other Artists' work for issues or errors.

Graphic Designer

GetBranded.com

April 2013 – March 2015

I assisted customers through Sales Department to intake artwork, pre-flight check any artwork, or design new artwork per direction. I designed engaging vinyl wraps for ATMs. I researched and designed OOH advertising or marketing to instill trust and presence for financial brands.

Digital Print Operator

Minuteman Press

January 2013 – March 2013

I set up artwork for imposition. I coordinated printer queues through proprietary software. I analyzed proofs for errors. I maintained printer ink and toner. I managed materials loaded for each job.

GUI Production Artist

nfuzion, inc.

January 2011 – July 2012

I created Graphic User Interface screens for UConnect infotainment system which was installed in Fiat-Chrysler automobiles. I reorganized, created and coded artwork to be functional buttons and controls to the radio, stereo, HVAC, and navigation systems. I assisted Software teams to bug test and fix errors in coding. I adjusted artwork to pixel-perfect specifications and revised artwork for changes in coding.